**FORM FOR ADVERTISERS**

INSTITUTION: Military Institute of Armament Technology

CITY: Zielonka near Warsaw

POSITION: Head of section – adjunct in the „S” division

SCIENTIFIC DISCIPLINE: mechanical engineering, safety sciences

DATE OF ANNOUNCEMENT: 15.01.2020

DEADLINE FOR SUBMISSION OF OFFERS: 31.01.2020

LINK TO THE WEBSITE: [www.witu.mil.pl](http://www.witu.mil.pl)

KEYWORDS: adjunct, safety sciences, mechanical engineering, defense tasks, Military Institute of Armament Technology

DESCRIPTION (subject, expectations, comments):

**The scope and specificity of tasks**

1. Realization, accordance with applicable law of defense tasks imposed on the Institute.
2. Practical knowledge of current statutory documents and departmental guidelines regarding tasks for the defense of the state.
3. Knowledge of the process of advertising employees, assigning organizational and mobilization assignments and creating documentation related to the position of a militarized unit.
4. Knowledge of the creation and functioning of a permanent duty system.
5. Independent conduct of research in the field of national defense.
6. Conducting publishing activities regarding research and tasks carried out.
7. Verification of current and development of new standards and research methodologies in the scope of imposed defense tasks.
8. Systematic study of professional literature in the field of national defense.
9. Preparation of action plans, instructions and timetables imposed on the Institute of national defense tasks.
10. Analysis of the realization of planned defense tasks and presentation of conclusions and proposals in this area.
11. Ability to elaboration applications for a specific grant and documentation related to the settlement of this grant.

**Formal requirements**

To the competition can accede the person who meets requirements determined in law from the day 30 April 2010 about research institutes (Dz. U. from 2018, pos. 736), namely:

1. Has degree of doctor of technical sciences, security sciences or defense sciences.
2. Has unimpeachable opinion.
3. Was not condemned for intentional crime or fiscal offense.
4. Uses the fullness of public rights.
5. Has a predisposition to scientific work, confirmed by at least 3 years of professional experience supported by work in scientific units.
6. Has a knowledge and research experience in the scientific discipline of mechanical engineering and in the scientific discipline of security sciences.
7. Conducts active scientific activity documented by his overall achievements.
8. Demonstrate previous scientific achievements in the disciplines specified in the announcement, including a list of scientific publications, conducted research or development works, patents and implementations in the dimension at least 20 points of the Ministry of Science and Higher Education.
9. Has a security clearance authorizing access to secret information with the „CONFIDENTIAL” clause or higher.
10. Has computer skills – internet, external mail, Windows system, MS Office package.
11. Has driving license category „B”.
12. Has certified knowledge of at least one foreign language at level 2 according to STANAG 6001.

**List of documents required from the candidate**

1. Application for employment addressed to the Director of the Institute.
2. The biography.
3. Copy of the diploma.
4. The declaration about unpunishability.
5. List of publications for 2015÷2019.
6. Summary of information (concise information, up to 3500 characters, about scientific interests, achievements to date, participation in research projects, patents, implementations, other essential information).
7. Other materials or information that may be relevant to the competition (e.g. current security clearance).

**Place and deadline for submitting documents**

The documents should be submitted to the Military Institute of Armament Technology, at: Wyszyński 7 street, 05-220 Zielonka, in a public office, from 8.00 to 14.00 on weekdays or by post (decide date of receipt by the Institute) – **to the day** **31.01.2020 with the note: competition for the position of head of section – adjunct in the „S” division.**

**Additional information**

The competition procedure is carried out by a competition committee appointed by the Institute Director. The committee may conduct an interview with candidates who meet the formal requirements. The competition will be settle by 07.02.2020.

The winner of the competition will be employed at the Institute as the position head of section – adjunct in the „S” division. About the result of the competition, candidates will be informed by e-mail or by post on the address provided in the documentation submitted for the competition.